

DHL IMPORT EXPRESS WORLDWIDE / Third Party Billing Routing Order

Fax No. _____

**FAX To:
Shipper**

Company Name _____

Attn. _____

Address _____

Postcode/Zip Code _____

Phone _____

Please use this

DHL Payer Account Number

when sending shipments to the delivery address.



9

Using this account number means the Payer (account holder) is responsible for payment of all transport and insurance costs, including any additional charges.

Please tick one:

 For a single shipment only For multiple shipments sent by this shipper/sender/supplier till: _____

(date / month / year)

Please tick one:

Shipment is / Shipments are

 up to 500kg exceed 500kg exceed 2,000kg**FAX From :**

Payer (account holder)

Company Name _____

Attn. _____

Address _____

Postcode / Zip Code _____

Phone _____

Shipment Insurance

 Yes (additional fee may apply) No**Delivery Address**

Company Name _____

Attn. _____

Address _____

Postcode / Zip Code _____

Phone _____

If the payer (account holder) is different from the receiver, please print the above on DHL Waybill.

Follow these three simple steps to ensure all shipment charges are billed directly to the Payer (account holder).

1

Write the DHL Payer Account Number (see above) on a DHL Waybill.

This Payer Account Number is only to be used upon the Payer's (account holder's) request. Please refer to your local DHL website for instructions on completing the DHL Waybill.

2

Complete the DHL Waybill (and if necessary a commercial invoice for declarable goods).

3

Contact your local DHL office to arrange a collection.

Note: Please obtain the Payer's (account holder's) agreement before taking out any insurance or incurring additional costs. Please bring a copy of this routing order when dropping off your shipment at a DHL drop-off location.

Routing Order Confirmation**Payer's (account holder's) Confirmation**

Please send all air express shipments to the delivery address using DHL service. Please quote and use our DHL Payer Account Number, which has been set up for this purpose, only described above. We will accept and be responsible for shipment transportation charges sent under this routing order.

Payer's (account holder's) Signature _____

Date _____

Shipper's Confirmation

We will adhere to the Payer's (account holder's) requests and all future air express shipments, as detailed above, will be shipped on the listed DHL Payer Account Number via DHL. [Shipper: Please sign below, and return a copy to the Payer (account holder) as confirmation.]

Shipper's Signature _____

Date _____